# Acosta Jobs

# COOKIE POLICY

The policy of Acosta, Inc. (referred to herein as "Acosta", "we", "our", or "us") is to be transparent and open to its users about its privacy-related practices. This Cookie Policy provides detailed information about how and when we use cookies on the Acosta Europe Careers website, available at https://jobs.acosta-europe.com/ ("Site"). This Cookie Policy explains these technologies and, where applicable, how you can choose to control them. This Cookie Policy is part of our more comprehensive Privacy Policy. This Cookie Policy applies strictly to your usage of the Acosta Europe Careers webpages and does not apply to use of the Acosta Europe website more broadly, which is governed by its own cookie policy.

We may change this Cookie Policy at any time and will post a notice of such changes on our Site. Please check back to review any updates to this Cookie Policy. The last modified date at the top of this page indicates when this Cookie Policy was last revised. Any changes in this Cookie Policy will become effective when we make the revised Cookie Policy available on or through the Site.

## 1. DOES CLIENT COMMAND USE COOKIES?

Yes. As described in our <u>Privacy Policy</u>, we use cookies and other technologies to ensure everyone who uses our Site has the best possible experience. By checking the "Accept" button on our cookie pop-up notice on our Site, you agree that you have affirmatively consented to and opted-in to our use of cookies as described in this Cookie Policy. Further, by using the Site, you agree that we can use these technologies as described in this Cookie Policy. We hope that this Cookie Policy helps you understand our use of cookies and other tracking technologies. If you have any further questions regarding this Cookie Policy or requests, please contact us at our contact information provided below in Section 7.

#### 2. WHAT IS A COOKIE?

A cookie is a small text file placed onto your device by websites that you visit. They are widely used in order to make websites and cloud-based services work in a better, more efficient way and to provide information to the owners of the site. For example, they can recognize you and remember important information that will make your use of a website more convenient (e.g., by remembering your viewing preferences and identifying popular content).

Taken alone, cookies do not personally identify you - rather, they merely recognize your Web browser. Unless you choose to identify yourself to Acosta, such as by filling out a web form or you have previously identified yourself to us, you remain anonymous.

## 3. WHAT COOKIES DO WE USE?

We use different types of cookies on our Site to make your interaction with our Site easy and meaningful – strictly necessary cookies, functionality cookies, analytics cookies, and advertising cookies. The Site may include first-party cookies (i.e., cookies that send data directly to Acosta and agents and contractors acting on our behalf, including cookies used to monitor, analyze, and administer the Site) and thirdparty cookies (i.e., cookies that send data to our contractors for their commercial use described in Section 3 below).

We use cookies that are session-based and persistent-based. Session cookies exist only during one session. They disappear from your computer or device when you close your browser software or turn off your computer. Persistent cookies remain on your computer or device after you close your browser or turn off your computer for a pre-defined period of time. You can control the use of cookies at the individual browser level (see Section 4 below for instructions on how to do so), but note that if you choose to disable cookies, it may limit your use of certain features or functions on our services and websites.

Below we describe the different types of cookies we may use on the Site and our purpose for using them. You have the ability to opt out and limit which cookies apply to your use of our Site - more information on how to change your browser's cookie settings are provided in Section 5 below.

## A. Strictly Necessary Cookies.

Some cookies are essential to the operation of our services on the Site. They are used to facilitate our log-in process, remember your language preference, authenticate users, and enable you to navigate the Site and to use their features. They are also used by our customer service team for messaging within and on our Site and analytics. Without these cookies, we may not be able to provide certain services or features, and the Site may not perform as smoothly for you as we would like.

Because strictly necessary cookies are essential to operate our services on the Site, if you choose to use a product on our Site, there is no option to opt out of these cookies.

Name of Cookie	Why we use it	Expiration	Third Party Disclosure
	Tests whether or not the browser as cookies enabled during the login process. It is used by all website to which are built with WorldPress. It stores authentication details for	Session	None

The following are the strictly necessary cookies which we use:

Name of Cookie	Why we use it	Expiration	Third Party Disclosure
	login purposes and is limited solely to the Administration Screen.		
	This cookie name is associated with the Netscaler load balancing service from Citrix. The cookie is used to ensure traffic and user data is routed to the correct locations where a site is hosted on multiple servers, so that the end user has a consistent experience.	Session	None

#### **B.** Analytics or Performance Cookies.

We and our service providers may use analytics cookies, which are sometimes called performance cookies, to collect information about your use of the Site and enable us to improve the way they work. Analytics or performance cookies collect information about how you use the Site, for instance, which pages you go to most. The information allows us to see the overall patterns of usage, help us record any difficulties users may have while using the Site and show us whether or not our advertising is effective. Performance cookies are used to understand and analyze the key performance indexes of the website which helps in delivering a better user experience for the visitors.

To manage the use of advertising cookies on our Site, or to opt out of their use, follow the instructions in Section 4 of this Cookie Policy. Note that opting out may impact the functionality you receive when using our Site.

The following are the performance or analytics cookies which we use:

Name of Cookie	Why we use it	Expiration	<i>Third Party Disclosure</i>
_gid	This cookie name is associated with Google Universal Analytics. It appears to store and update a unique value for each page visited.	0 days	The personal information that Google collects varies from user to user. For more information, please see Google's cookies practices here: https://policies.go ogle.com/technolo gies/cookies?hl=en -US Google Inc.
_ga	This cookie name is associated with Google Universal Analytics. This cookie is used to distinguish unique users by assigning a randomly generated number as a client identifier. It is included in each page request in a site and used to calculate visitor, session and campaign data for the sites analytics reports.		The personal information that Google collects varies from user to user. For more information, please see Google's cookies practices here: https://policies.go ogle.com/technolo gies/cookies?hl=en -US Google Inc.

#### 4. HOW YOU CAN CONTROL COOKIES ON OUR SITE.

If you want to control the cookies that are placed on your computer or other device, you could view cookies stored on your hard drive, choose whether or not to permit cookies to be set by default by changing browser settings as provided in this Section, or delete the cookies stored on your hard drive.

Please be aware, however, that your decision to control cookies may affect your experience of our Site - you may not be able to access all or parts of the Site. Turning cookies off, for instance, will prevent you from registering for, signing in to, or using many of the services on our Site.

The main Web browsers allow you to change your cookie settings directly through their sites. These settings will typically be found in the 'options' or 'preferences' menu of your browser. In order to understand these settings, the following links may be helpful; otherwise you should use the 'Help' option in your browser for more details.

Browser	Link to Change Cookie Settings
Chrome	support.google.com/chrome/bin/answer.py
Internet Explorer	support.microsoft.com/kb/196955
Safari	docs.info.apple.com/article.html
Firefox	support.mozilla.org/en-US/kb/Cookies
Edge	https://support.microsoft.com/en- us/help/4027947/microsoft-edge-delete-cookies

For information on how to use the browser of your mobile device to amend cookie settings, you will need to refer to your mobile device manual.

The following third-party links contain additional information about cookies and other helpful information on your ability to control what cookies apply to you. Please note, however, that these links will take you to third-party sites over which Acosta has no control:

Link to Site	Description
www.allaboutcookies.o rg/manage- cookies/index.html	Offers comprehensive information on how to amend the settings of a wide variety of browsers, details on how to delete cookies from your computer, and more general information about cookies
www.aboutcookies.org	Offers comprehensive information on how to amend the settings of a wide variety of browsers, details on how to delete cookies from your computer, and more general information about cookies
www.youronlinechoice s.com/uk	Offers information about third-party cookies generated by advertisers and how you can turn these off by going to the Internet Advertising Bureau's ("IAB") consumer site
www.networkadvertisi ng.org	Offers a comprehensive listing of opt-outs for advertising platforms, however, note that there are many more networks listed on this site than those used by us at Acosta

#### 5. "DO NOT TRACK" SIGNALS.

"Do Not Track" is a concept that has been promoted by regulatory agencies such as the U.S. Federal Trade Commission ("FTC"), for the internet industry to develop and implement a mechanism for allowing Internet users to control the tracking of their online activities across websites by using browser settings. Some web browsers may be configured to send Do Not Track signals to websites, or users may use similar mechanisms, to indicate a user's preference that certain web technologies not be used to track the user's online activity. Our Site does not accept or process such Do Not Track signals or similar mechanisms.

#### 6. OUR PRIVACY POLICY.

This Cookie Policy only contains information about Acosta's use of cookies on its careers page. Please see our Privacy Policy for a detailed description of how we collect, use, and disclose information about our users.

#### 7. CONTACT US.

If you have any comments or questions about our Site, including our use of cookies, please contact us at <u>enquiries@acosta-europe.com</u> or write to us at:

Acosta UK Attn: Privacy Policy Inquiry Dukes Court Duke Street Woking Surrey GU21 5BH United Kingdom